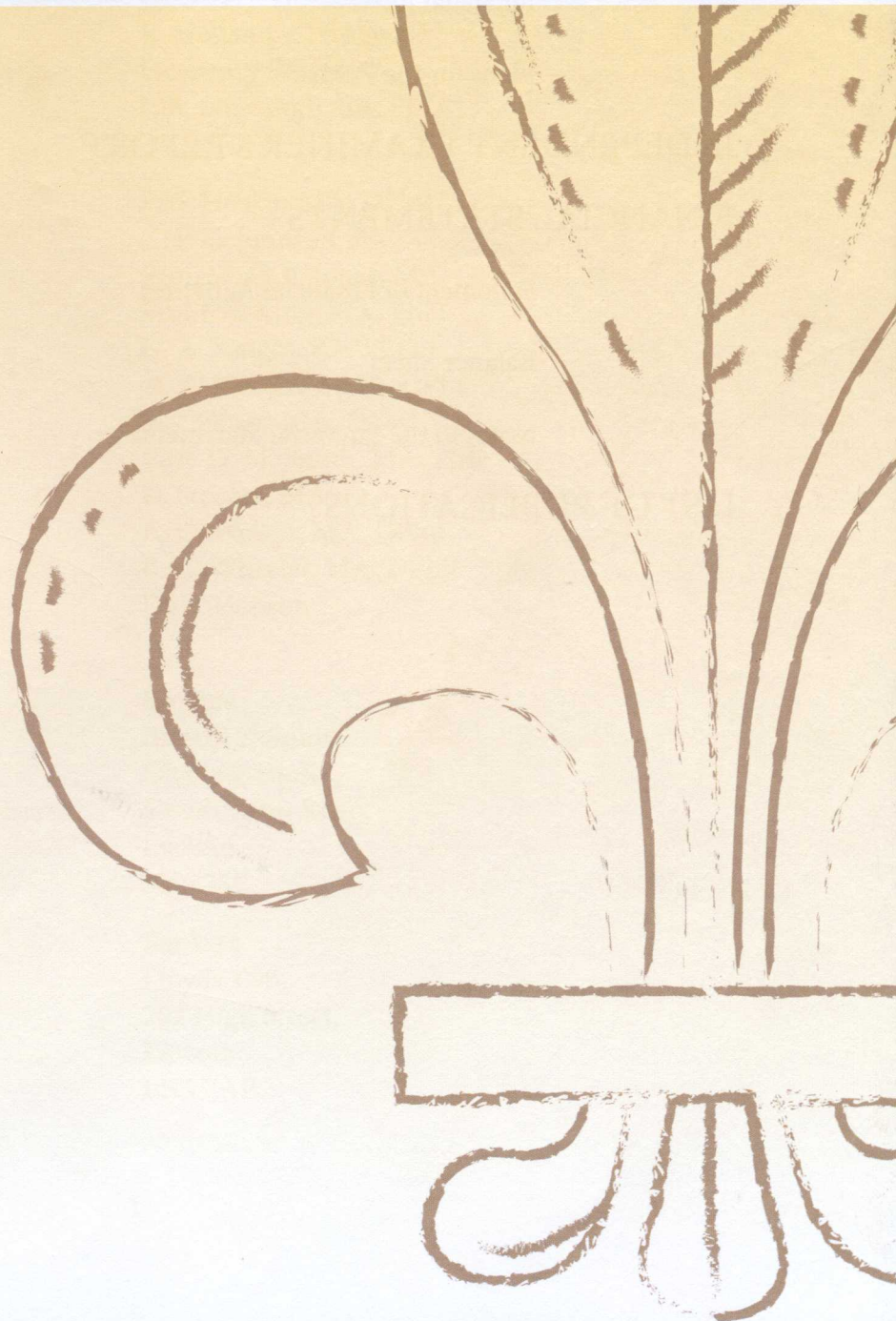




LINCOLN RECORD SOCIETY

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2012

Wright Vigar Limited
Chartered Accountants
15 Newland
Lincoln
LN1 1XG



LINCOLN RECORD SOCIETY
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 JULY 2012

CONTENTS

TRUSTEES' REPORT		1
Reference and Administrative Details	1	
Structure, Governance and Management	2	
Objectives and Activities	4	
Achievements and Performance	5	
Financial Review	6	
Plans for the Future	7	
INDEPENDENT EXAMINER'S REPORT		8
FINANCIAL STATEMENTS		9
Statement of Financial Activities	9	
Balance Sheet	10	
Notes to the Financial Statements	11	
LIST OF PUBLICATIONS		16

LINCOLN RECORD SOCIETY
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 JULY 2012

The trustees present their report with the financial statements for the year ended 31 July 2012. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and reporting by Charities" issued in March 2005.

Reference and Administrative Details

Principal office

Lincoln Cathedral Library,
Minster Yard,
Lincoln.
LN2 1PX.

Registered charity number

513433

Website

www.lincoln-record-society.org.uk

Officers

President

Prof. M. C. E. Jones, MA, DPhil, DLitt *

Honorary General Editor

N. H. Bennett, MA, DPhil *

Honorary Treasurer

K. Hollamby, FSAScot *

Honorary Secretary

P. R. Dryburgh, BA, PhD *

Trustees

R. W. Ambler, BA, PhD *

N. H. Bennett, MA, DPhil

N. Birch, BA

R. A. Carroll, BA

D. Crook, MA, PhD *

P.R. Dryburgh, BA, PhD

I. J. Forrest, MA, MPhil, DPhil

J. P. Haseldine, MA, PhD

R. H. Healey, MPhil

K. Hollamby, FSAScot

Prof. Sir James Holt, FBA *

Prof. C Dyer

* Finance and Publications Committee

P.M. Hoskin MA, DPhil *

C. P. C. Johnson, BA

Prof. M. C. E. Jones, MA, DPhil, DLitt

Prof E. J. King, MA, PhD

G. A. Knight, BA, PhD

A. K. McHardy, MA, DPhil

R. J. Olney, MA, DPhil

Prof. D. M. Smith, MA, PhD

D. Stocker, MA

A. G. Walker, MA, DPhil

R. C. Wheeler, MA, DPhil

Lady Monson

Independent Examiner

R. L. J. Vigar,

Wright Vigar Limited,

Chartered Accountants & Business Advisers,

15 Newland,

Lincoln. LN1 1XG.

Brokers

Brewin Dolphin,

Olympic House,

Doddington Road,

Lincoln.

LN6 3SE.

Solicitors

Andrew & Co,

St Swithin's Court,

1 Flavian Road,

Lincoln.

LN2 4GR.

Bankers

Lloyds TSB,

202 High Street,

Lincoln.

LN5 7AP.

LINCOLN RECORD SOCIETY
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 JULY 2012

Structure, Governance and Management

The Society was founded in 1910 by Canon Charles Wilmer Foster, and subsequently endowed by Kathleen Major, with the object of printing records and documents relating to church, parochial, manorial and family history of the county and ancient diocese of Lincoln.

Policies to enable the Society to achieve its charitable objectives are determined by its Council of trustees, which meets once or twice each year. An annual report and any changes to the governing document are put before members at the Annual General Meeting, usually held in October. The day to day running of the Society is delegated by Council to the Finance and Publications Committee and to its Officers.

Membership is open to all, on payment of the annual subscription, currently set at £18 for individuals in the UK, and £20 for institutions and overseas individuals, in return for which, members are supplied with the publications of the Society. Subscriptions are due on 1 August each year, but members may join at any time during the year and receive a full year's benefit. Most of the Society's publications deal with Lincolnshire, but some of the volumes include matter relating to the counties of Bedford, Buckingham, part of Hertford, Huntingdon, Leicester, Northampton, Oxford and Rutland, which were in former days included in the diocese of Lincoln. Members are entitled to purchase back volumes at a discount.

The governing document is reproduced here.

The Rules of the Society are:

1. The Society shall be called the LINCOLN RECORD SOCIETY (hereinafter referred to as the Society).
2. The object of the Society shall be the advancement of public education in the history of the ancient diocese of Lincoln and the county of Lincolnshire especially by the transcription, editing and publication of original historical documents. The word 'Diocese' in this clause shall include any counties which have at any time formed part of the Diocese of Lincoln.
3. Membership of the Society shall be constituted by the payment of the annual subscription, or, in the case of life members, of the composition.
4. The annual subscription shall be determined from time to time by the trustees and shall be payable on the first day of August in every year. A composition of an amount twenty times that of the annual subscription shall constitute life membership from the date of composition.

LINCOLN RECORD SOCIETY
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 JULY 2012

5. The management of the affairs of the Society shall be vested in a Council consisting of the president, secretary, general editor, treasurer and a number of at least seven and not exceeding twenty other members of the Society to be elected at the annual general meeting. Vacancies occurring between annual general meetings may be filled by the Council. Three shall form a quorum.
6. Each member shall be entitled to one copy of every work published by the Society in respect of his year of membership. No person shall receive any such volume until his subscription for the year in respect of which the volume is published has been paid. Provided that any member may be supplied with any of the publications on such terms as the Council may from time to time determine.
7. Persons who are not members of the Society may be supplied with the publications of the Society on such terms as the Council may determine.
8. The funds of the Society, including the vouchers or securities for any investments, shall be kept at a Bank to be selected by the Council in the name of the Society. Such investments shall only be dealt with by an authority signed by the Secretary and such other person or persons as the Council may from time to time appoint.
9. The accounts of the receipts and expenditure of the Society, and of its assets and liabilities, up to the 31st July in each year, shall be scrutinised in accordance with relevant legislation for the time being by an appropriate person or body to be appointed by the Society.
10. An annual general meeting of the members shall be held in the Autumn, to receive a report upon the work of the Society and the General Editor's report, to receive the Treasurer's financial statement and to elect an appropriate scrutineer in accordance with Rule 9, to elect officers and a council for the ensuing year, and to transact the general business of the Society.
11. The Council may require the accuracy of any transcript, calendar or translation to be tested on their behalf before it is printed.
12. The editor of a volume shall be entitled to receive five copies of the work.
13. The Secretary shall keep a minute book wherein shall be entered a record of the transactions as well at meetings of the Council as at general meetings of the Society.
14. The rules shall only be amended at a General Meeting called for that purpose giving at least 21 days notice of the proposed amendment. No amendment shall be made to the constitution that would cause the Society to cease to be a Charity at Law. Any alteration to the constitution must receive the assent of not less than two-thirds of those present and voting. Any amendment to Clause 2 or Clause 15 or this Clause shall require the prior approval of the Charity Commissioners for England and Wales.

LINCOLN RECORD SOCIETY
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 JULY 2012

15. The Society may be dissolved by a resolution passed by a two-thirds majority of those present and voting at a General Meeting. In the event of dissolution, any property remaining after the satisfaction of all debts and liabilities shall be given or transferred to such other charitable institution or institutions having objects similar to the objects of this Society as the Charity Commissioners or other authority having charitable jurisdiction may determine.

Trustees The Council members constitute trustees of the charity for the purposes of charity legislation, having due regard to the qualifications, reputation and relevant abilities of candidates. Explanation of the legal duties and responsibilities of trustees is given by the Secretary to new trustees, and all trustees are advised of any changes in relevant legislation and recommended best practice.

Risks are identified, determined, evaluated and managed by regular review of operating conditions, and by the maintenance of a risk register, which is reviewed at least annually by the Finance and Publications Committee. The major risks to which the Society is exposed relate to market conditions surrounding its investment portfolio, and data loss relating to its financial and administrative records. In the trustees' opinion, reasonable steps have been taken to reduce exposure to these risks.

Objectives and Activities

The Society's objects are noted above.

Activities are established by the trustees to meet and accord with the Society's charitable objectives. In addition to the publication of historical documents relating to the diocese and ancient county of Lincolnshire, the Society also makes grants for research and other purposes which, in the opinion of the trustees, will further the Society's objectives. The Society also organises events for its members and the general public which help to achieve its objectives.

Public Benefit: The Trustees having regard to the guidance issued by the Charity Commission in deciding what activities the Society should undertake, the Society makes its volumes freely available to the general public by appointment with Lincoln Cathedral Library where two sets of its publications are held. The Society's volumes are also stocked by many public libraries and archives, and are available for sale to non-members on payment of the cover price in force for the time being. The Society's website and Facebook page are available to all internet users, and contain information about its work, publications, grant-making programme, linked organisations, and events open to the general public.

Volunteers: the Society's trustees are all volunteers, and it has not yet needed any other volunteers who are not trustees. It is estimated that the trustees contribute some 1000 – 1500 hours per annum of their time to the running of the Society. The equivalent financial benefit of these hours of professional time may be in the region of £100,000 per annum.

LINCOLN RECORD SOCIETY
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 JULY 2012

Achievements and Performance

Honorary Vice-President: At last year's Annual General Meeting Sir James Holt was elected Honorary Vice President in recognition of his many years service to the Society. Sir James joined the Society in 1963. He has served for many years on Council and is a member of the Finance and Publications Committee.

Membership: This year the Society welcomes 13 new members and notes the resignation of 27 members. We are sorry to report the deaths of the Rev. C. Weale, Canon David Griffiths, Canon Pink and Mr. K.E. Heath. At the end of the year the Society had 372 members compared with 389 at the end of last year.

New members:

Venerable T.R. Barker, Sleaford, Lincolnshire
Kim Bartram, Cranwell, Lincolnshire
Ros Beevers, Lincoln
David Bellamy, Harby, Nottinghamshire
Stephen Birch, Grimsby
Lord Cormack, Lincoln
Susan Leadbetter, Scothern, Lincolnshire
Dr. Mesley, Sunderland
Venerable Jane Sinclair, Market Rasen, Lincolnshire
Christopher Thompson, Sudbrooke, Lincolnshire
Martin Williams, Stamford, Lincolnshire
Julie Wilson, Barrow upon Humber, Lincolnshire
Jamie Wzietek, Newark, Nottinghamshire

Publications: The volume for 2011, *The Registers of Henry Burghersh 1320-1342: III*, was issued to members during the year. It consists of the first part of Burghersh's extensive memoranda register and includes business relating to licensed non-residence of the clergy, letters dimissory for ordination, and commissions relating to probate jurisdiction with some of the earliest wills to survive for the diocese of Lincoln. The volume for 2012 will be *The Country Justice and the Case of the Blackamoor's Head: The Practice of the Law in Lincolnshire, 1787-1838*, edited by Brian Davey and Rob Wheeler. This will comprise editions of the justice books of Thomas Dixon of Riby (1787-1798) and of papers relating to the lawsuit Thorold v. Catton (1830-1838); it will be issued to members in October. In an advanced state of preparation are the first part of *Lincolnshire Parish Clergy 1214-1968: A Biographical Register* (covering the deaneries of Aslaoe, Aveland and Beltisloe) and *The Correspondence of Maurice Johnson and William Stukeley* (edited by Diana and Michael Honeybone). Other volumes in progress include *The Pelham Survey 1585-1587* (Rod Ambler); *Memoranda of Bishop John Buckingham* (Alison McHardy); *The Goxhill Leiger* (Nicholas Bennett); *Petitions from Lincolnshire c.1270-1509* (Gwilym Dodd and Alison McHardy); and *The Alvingham Cartulary* (Jill Redford). A number of new proposals are under consideration. The publication schedule of the Society is dependent upon the commitments of editors and it is not possible therefore to give definite dates for the publication of volumes in active preparation.

LINCOLN RECORD SOCIETY
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 JULY 2012

Other Activities: In May we distributed to members the first edition of our News Review. We plan to publish two editions a year and encourage members to contribute articles. The News Review is edited by Marianne Wilson, a new member of our team. Marianne is also responsible for the day to day management of our website. During the year we commissioned Lincoln Based Design by Distraction to create a new look for the society. Members will have already seen this on the News Review and the website. We also have bookmarks and pull-up banners using the new look. Volume 101, the third volume of *The Registers of Henry Burghersh 1320-1342* was launched at Stow Minster in October 2011. The society supported the symposium 'New Perspectives on Medieval Lincolnshire' held at the University of Lincoln in September 2011. The Society continued its commitment to support the Lincoln Book Festival. This was originally planned for May but was postponed to October 2012.

Grants: Of the £10,000 approved by Council for grants during the year only £4,500 was awarded. £2,500 was awarded to Lincoln Cathedral for a new book on the cathedral's stained glass which will be launched in October. Dr. Andrew Jackson of Bishop Grosseteste University College was awarded £1,000 towards the cost of indexing and publishing the Ermine News 1957-1965. Dr. Matthew Mesely and Marianne Wilson were awarded £500 each to present papers and represent the society at the Western Michigan University International Congress on Medieval Studies, popularly known as the Kalamazoo Conference. These were at a session sponsored by the Society and organised by Council member Dr. Phillipa Hoskin. We paid £18,188 to Lincoln Cathedral under the services agreement which expires in 2013.

Legacies: There are no new legacies this year

Financial Review: Our investment portfolio fell from £47,847 to £41,118 during the year. This was partly due to the general fall in the stock market and partly the disposal of one of the stocks. The income from these investments was £6,315. Income from the Charities Official Investment Fund was £4,148. There seems to be no likelihood of interest rates improving in the foreseeable future. The reduction in membership noted above resulted in lower subscription income and book sales from our backlist were also reduced. In the forthcoming year the Finance and Publications Committee will be reviewing investment policy with the objective of increasing investment income and will also be considering the level of annual subscription.

Expenditure was less than last year but as this year's result includes the first year's depreciation on the digitisation project the published figure is £32,372. This is similar to last year. Book production costs are £8,801 lower than last year as we published only a single volume compared with the centenary year double volume. Under Other Activities we continued our support of the Lincoln Book Festival and purchased pull-up banners and bookmarks to promote the Society.

The result for the year is generally in accordance with our budget and five year plan approved by Council in October 2011.

Surplus funds are invested in the Charities Official Investment Fund which is managed by the CCLA. Regular monitoring and review of investments is undertaken by the Finance and Publications Committee. Investments are held by Brewin Dolphin in a nominee account. A new review was initiated during the year.

LINCOLN RECORD SOCIETY
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 JULY 2012

Reserves Policy: The balance held on the Major Reserve will be held in line with a suitable price index. The remaining funds are available for application and the Trustees have instigated a grant-making programme. While we are continually making grants, the Trustees will retain general reserves adequate to fund the average costs of one publication and a certain level of grants to assure the future of the Society, and the five-year plan has been designed with this aim in mind.

Plans for the future: All of our volumes have been digitised and as we resolve copyright issues they are being put on-line through the website. During 2012/2013 access will be free to members and non-members will be charged. Members are invited to register on-line for members' access. A Facebook page is being developed. The Finance and Publications Committee have been developing plans for two new series of publications for launch in 2014. Proposals for changes to the rules to enable the new series to be published will be made at the 2012 AGM. The plan is that they should be essentially self financing.

ON BEHALF OF THE BOARD



.....
Chair of Trustees

Date. 27/10/2012

LINCOLN RECORD SOCIETY
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2012

I report on the accounts of the Trust for the year ended 31 July 2012 which are set out on pages 8 to 12.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In the course of my examination, no matter has come to my attention:

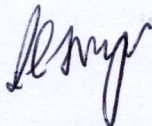
1 which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept in accordance with section 130 of the 2011 Act; and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

RLJ Vigar, Chartered Accountant

Wright Vigar Limited
Chartered Accountants
15 Newland
Lincoln
LN1 1XG



29 October 2012

LINCOLN RECORD SOCIETY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 JULY 2012

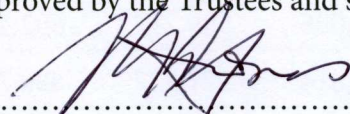
	Notes	General Funds £	Designated Funds £	²⁰¹² TOTAL 2011 £	²⁰¹¹ TOTAL 2012 £
INCOMING RESOURCES					
Incoming resources from generated funds					
Legacies & Donations		-		-	-
Subscriptions		7,014		7,014	7,082
Investment income	2	8,857	1,786	10,643	4,537
Incoming Resources from charitable activities					
Book Sales		1,688		1,688	2,175
TOTAL INCOMING RESOURCES		<u>17,559</u>	<u>1,786</u>	<u>19,346</u>	<u>13,794</u>
RESOURCES USED					
Charitable activities					
Cost of Books Sold	3	547	-	547	602
Book Production	3	7,568	-	7,568	16,369
Support costs	3	11,705	-	11,705	782
Other activities	3	5,162	-	5,162	4,261
Grants made	3	4,800	-	4,800	7,450
Governance costs	4	2,590	-	2,590	2,358
TOTAL RESOURCES USED		<u>32,372</u>	<u>-</u>	<u>32,372</u>	<u>31,822</u>
NET INCOMING/(OUTGOING) RESOURCES		(14,813)	1,786	(13,027)	(18,028)
Other recognised gains/losses					
Gains/Losses on investment assets		(5,363)	-	(5,363)	5,274
NET MOVEMENT IN FUNDS		<u>(20,176)</u>	<u>1,786</u>	<u>(18,390)</u>	<u>(12,754)</u>
Fund balances brought forward		336,689	253,028	589,717	602,471
Fund balances carried forward		<u>316,513</u>	<u>254,814</u>	<u>571,327</u>	<u>589,717</u>

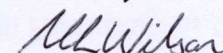
All amounts relate to continuing operations.

LINCOLN RECORD SOCIETY
BALANCE SHEET
FOR THE YEAR ENDED 31 JULY 2012

		2012		2011	
	Notes	£	£	£	£
FIXED ASSETS					
Intangible fixed assets	6		38,447		31,350
Investments : COIF Account for General Reserves			252,779		280,407
COIF Account for Major Reserve			254,814		253,028
Brewin Dolphin	7		42,484		47,847
			588,523		612,632
CURRENT ASSETS					
Debtors	8	2,484		2,829	
Cash at bank and in hand			11,226		16,009
			13,710		18,838
CREDITORS					
Amounts falling due within one year	9	30,906		22,922	
NET CURRENT ASSETS			(17,196)		(4,084)
TOTAL ASSETS LESS CURRENT LIABILITIES			571,327		608,548
CREDITORS					
Amounts falling due after more than one year	9		-		18,830
NET ASSETS			571,327		589,718
FUNDS					
Designated Funds	11		254,814		253,028
General Funds	11		316,513		336,689
TOTAL FUNDS			571,327		589,717

Approved by the Trustees and signed on their behalf on


.....
Chair of Trustees

27/10/2012
.....
Trustee 

LINCOLN RECORD SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2012

1 ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material to the charity's affairs.

a Basis of accounting

These financial statements are prepared under the historical cost convention and in accordance with the Charities Act 2011, applicable accounting standards and the Statement of Recommended Practice "Accounting and Reporting by Charities" (2005).

b Legacies

Legacies are recognised when the sum to which the charity is entitled is known.

c Subscriptions

Subscriptions are recognised in the period to which they relate.

d Investment income

Interest on deposits is accounted for in the period when it was earned.

e Expenditure

Expenditure is included in the year to which it relates rather than the year in which it is paid. Expenditure includes irrecoverable VAT. Support costs are those costs incurred in running the charity's activities. Governance costs relate to strategic overall management of the charity.

f Fixed assets and depreciation

Fixed assets are included at cost less depreciation. There is no formal capitalisation limit. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Website	over 3 years
Facebook Project	over 3 years
Digitisation Project	over 5 years

g Investments

Activities includes the net gains and losses on revaluations and disposals throughout the year.

h Stock of books

Book publication costs are written off as incurred. Stock is not valued in the accounts.

i Funds

Designated funds have been identified by the trustees and set aside for a specific purpose as described in the notes to the accounts/trustees report.

General funds are those funds which are available to the trustees to apply for the general purpose of the charity.

LINCOLN RECORD SOCIETY
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 31 JULY 2012

	General Funds £	Designated Funds £	TOTAL 2012 £	TOTAL 2011 £
2 INVESTMENT INCOME				
Bank interest on monies held by the charity	2,377	1,786	4,163	3,248
Investment income	6,480		6,480	1,289
	8,857	1,786	10,643	4,537
3 CHARITABLE ACTIVITIES				
Cost of selling books				
Storage charges	510		510	425
Other costs	37		37	177
	547	-	547	602
Book production costs				
Printing	5,585		5,585	11,905
Shipping	1,983		1,983	4,464
	7,568	-	7,568	16,369
Support costs				
Computer and website	10,947		10,947	-
Administration	758		758	782
	11,705	-	11,705	782
Other activities				
Centenary events	-		-	520
Archive presentation	-		-	31
Research Conference	-		-	1,210
Lincoln Book Festival	2,500		2,500	2,500
Pull-up Banners	630		630	-
Book Launch & Bookmarks	738		738	-
News Review	1,294		1,294	-
	5,162	-	5,162	4,261
Grants				
<u>Grants to Institutions</u>				
Sir Joseph Banks Society Book	-		-	3,000
Church of St. Botolph Boston Book	-		-	1,250
Women in Politics conference	-		-	400
Survey of Lincoln Book	-		-	2,000
Medieval Lincolnshire conference	-		-	500
Wren Library Stained Glass Book	2,500		2,500	-
Ermine News Project	1,000		1,000	-
<u>Grants to Individuals</u>	-		-	
University of Lincoln Student Awards	200		200	200
Bishop Grossteste Student Award	100		100	100
Conference Grants	1,000		1,000	-
	4,800	-	- 4,800	7,450

LINCOLN RECORD SOCIETY
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 31 JULY 2012

7 INVESTMENTS

**Brewin
 Dolphin
 £**

Market Value

at 1 August 2011		47,847
Additions		52
Disposals		1,418
Revaluation		(5,363)
At 31 July 2012		41,118

COIF accounts are cash deposits.

8 DEBTORS

Book production costs prepaid	2,191	2,769
Book sales	293	60
	2,484	2,829

9 CREDITORS

**2012 2011
 £ £**

Amounts falling due within one year

Creditors -

Accruals	6,769	678
Grants payable	22,065	20,173
Life memberships	1,760	1,760
Deferred income	312	311
	30,906	22,922

Amounts falling due after more than one year

Grants payable	-	18,830
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LINCOLN RECORD SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2012

10 TRANSACTIONS WITH RELATED PARTIES

The Society awards a grant to Lincoln Cathedral. During the year under review £18,188 was paid (2011 - £17,577). This grant secures the services of the Librarian, Dr Nicholas Bennett, as General Editor for the Lincoln Record Society

Dr Bennett is a Trustee of the Society. Neither he nor the Cathedral receives any payment for his services as Trustee. The Trustees consider that this arrangement is in the best interests of the charity and is not contrary to the Rules of the Society.

Dr Bennett is not involved in discussions or decisions concerning the grant to Lincoln Cathedral. No other Trustees, or associated organisations, are in receipt of a grant from the Charity.

11 FUNDS

Major Reserve

The nature of the Designated Reserve is discussed in the Trustees' Report. Movements on the Major Reserve in the year are shown in the Statement of Financial Activities.

At the year end, the assets of the Major Reserve were held within the COIF Account Investment.

LIST OF PUBLICATIONS

1. Lincolnshire Church Notes, made by Gervase Holles, 1634-1642 (facsimile edition) - £25.
2. Lincoln Episcopal Records, *temp.* Bishop Cooper, 1571-1584 (o/p).
3. The Rolls of Hugh of Wells, Bishop of Lincoln, 1209-1235, Volume I (o/p).
4. Speculum of the Diocese of Lincoln, 1705-1723: Archdeaconries of Lincoln and Stow (o/p).
5. Abstracts of Lincoln Wills, Volume I (1271-1526) (o/p).
6. The Rolls of Hugh of Wells, Bishop of Lincoln, 1209-1235, Volume II (o/p).
7. Visitations of Religious Houses in the Diocese of Lincoln, Volume I (1420-1436) (o/p).
8. Heraldic Visitation of the County of Lincoln, 1666 (o/p).
9. The Rolls of Hugh of Wells, Bishop of Lincoln, 1209-1235, Volume III (o/p).
10. Abstracts of Lincoln Wills, Volume II (1505-1530) (o/p).
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