



LINCOLN RECORD SOCIETY

TRUSTEES' REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2019

Wright Vigar Limited
Chartered Accountants
15 Newland
Lincoln
LN1 1XG



LINCOLN RECORD SOCIETY
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2019

CONTENTS

TRUSTEES' REPORT

Reference and Administrative Details	1
Structure, Governance and Management	2
Objectives and Activities	4
Achievements and Performance	4
Financial Review	6
Plans for the Future	7

Independent Examiner's Report **8**

Financial Statements

Statements of Financial Activities	9
Balance Sheet	10
Notes to the Financial Statements	11

List of Publications **16**

LINCOLN RECORD SOCIETY
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 JULY 2019

The trustees present their report with the financial statements for the year ended 31 July 2019. The financial statements have been prepared in accordance with the Charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland published on 16 July 2014.

Reference and Administrative Details

Principal office

Lincoln Cathedral Library,
Minster Yard,
Lincoln.
LN2 1PX.

Registered charity number

513433

Website

www.lincoln-record-society.org.uk

Officers

President

Prof. D. Stocker, MA DLitt FSA MCifA *

Honorary Vice-Presidents

Lady Monson

Prof. D. M. Smith, MA, PhD

Honorary General Editor

N. H. Bennett, MA, DPhil *

Honorary Treasurer

K. Hollamby, FSAScot *

Honorary Secretary

P. R. Dryburgh, BA, PhD *

Trustees

N. H. Bennett, MA, DPhil

D. Crook, MA, PhD*

G. Dodd, DPhil

P. R. Dryburgh, BA, PhD

I. J. Forrest, MA, MPhil, DPhil

J. P. Haseldine, MA, PhD

K. Hollamby, FSAScot

Prof P.M. Hoskin MA, DPhil *

A. Jackson BA, MA, PhD, FRGS, FSA

* Finance and Publications Committee

C. P. C. Johnson, BA

Prof M. C. E. Jones

Prof E. J. King, MA, PhD

J. Manterfield BA, PhD

A. K. McHardy, MA, DPhil

A. M. Roos FLA, FSA

Prof. D. Stocker, MA DLitt FSA MCifA

A. G. Walker, MA, DPhil

R. C. Wheeler, MA, DPhil *

Independent Examiner

J. O'Hern, F.C.A.

Wright Vigar Limited,

Chartered Accountants & Business Advisers,

15 Newland,

Lincoln. LN1 1XG.

Brokers

Brewin Dolphin,

Olympic House,

Doddington Road,

Lincoln.

LN6 3SE.

Solicitors

Andrew & Co,

St Swithin's Court,

1 Flavian Road,

Lincoln.

LN2 4GR.

Bankers

Lloyds TSB,

202 High Street,

Lincoln.

LN5 7AP

LINCOLN RECORD SOCIETY
TRUSTEES REPORT
FOR THE YEAR ENDED 31 JULY 2019

Structure, Governance and Management

The Society was founded in 1910 by Canon Charles Wilmer Foster, and subsequently endowed by Kathleen Major, with the object of printing records and documents relating to church, parochial, manorial and family history of the county and ancient diocese of Lincoln.

Policies to enable the Society to achieve its charitable objectives are determined by its Council of trustees, which meets once or twice each year. An annual report and any changes to the governing document are put before members at the Annual General Meeting, usually held in October or early November. The day to day running of the Society is delegated by Council to the Finance and Publications Committee and to its Officers.

Membership is open to all, on payment of the annual subscription, currently set at £25 for all members, in return for which, members are supplied with the annual main series publications of the Society. Subscriptions are due on 1 August each year, but members may join at any time during the year and receive a full year's benefit. Most of the Society's publications deal with Lincolnshire, but some of the volumes include matter relating to the counties of Bedford, Buckingham, part of Hertford, Huntingdon, Leicester, Northampton, Oxford and Rutland, which were in former days included in the diocese of Lincoln. Members are entitled to purchase back volumes and publications in the additional series at a discount.

The governing document is reproduced here.

The Rules of the Society are:

1. The Society shall be called the LINCOLN RECORD SOCIETY (hereinafter referred to as the Society).
2. The object of the Society shall be the advancement of public education in the history of the ancient diocese of Lincoln and the county of Lincolnshire especially by the transcription, editing and publication of original historical documents. The word 'Diocese' in this clause shall include any counties which have at any time formed part of the Diocese of Lincoln.
3. Membership of the Society shall be constituted by the payment of the annual subscription, or, in the case of life members, of the composition.
4. The annual subscription shall be determined from time to time by the trustees and shall be payable on the first day of August in every year. A composition of an amount twenty times that of the annual subscription shall constitute life membership from the date of composition.
5. The management of the affairs of the Society shall be vested in a Council consisting of the president, secretary, general editor, treasurer and a number of at least seven and not exceeding twenty other members of the Society to be elected at the annual general meeting. Vacancies occurring between annual general meetings may be filled by the Council. Three shall form a quorum.
6. Each member shall be entitled to one copy of every work published in the main series by the Society in respect of his year of membership. No person shall receive any such volume until his subscription for the year in respect of which the volume is published has been paid.

LINCOLN RECORD SOCIETY
TRUSTEES REPORT
FOR THE YEAR ENDED 31 JULY 2019

Provided that any member may be supplied with any of the publications, including the additional series, on such terms as the Council may from time to time determine.

7. Persons who are not members of the Society may be supplied with the publications of the Society on such terms as the Council may determine.
8. The funds of the Society, including the vouchers or securities for any investments, shall be kept at a Bank to be selected by the Council in the name of the Society. Such investments shall only be dealt with by an authority signed by the Secretary and such other person or persons as the Council may from time to time appoint..
9. The accounts of the receipts and expenditure of the Society, and of its assets and liabilities, up to the 31st July in each year, shall be scrutinised in accordance with relevant legislation for the time being by an appropriate person or body to be appointed by the Society.
10. An annual general meeting of the members shall be held in the Autumn, to receive a report upon the work of the Society and the General Editor's report, to receive the Treasurer's financial statement and to elect an appropriate scrutineer in accordance with Rule 9, to elect officers and a council for the ensuing year, and to transact the general business of the Society.
11. The Council may require the accuracy of any transcript, calendar or translation to be tested on their behalf before it is printed.
12. The editor of a volume shall be entitled to receive five copies of the work.
13. The Secretary shall keep a minute book wherein shall be entered a record of the transactions as well at meetings of the Council as at general meetings of the Society.y.
14. The rules shall only be amended at a General Meeting called for that purpose giving at least 21 days notice of the proposed amendment. No amendment shall be made to the constitution that would cause the Society to cease to be a Charity at Law. Any alteration to the constitution must receive the assent of not less than two-thirds of those present and voting. Any amendment to Clause 2 or Clause 15 or this Clause shall require the prior approval of the Charity Commissioners for England and Wales.
15. The Society may be dissolved by a resolution passed by a two-thirds majority of those present and voting at a General Meeting. In the event of dissolution, any property remaining after the satisfaction of all debts and liabilities shall be given or transferred to such other charitable institution or institutions having objects similar to the objects of this Society as the Charity Commissioners or other authority having charitable jurisdiction may determine.

Trustees The Council members constitute trustees of the charity for the purposes of charity legislation, having due regard to the qualifications, reputation and relevant abilities of the candidates. Explanation of the legal duties and responsibilities of trustees is given by the Secretary to new trustees, and all trustees are advised of any changes to relevant legislation and recommended best practice.

Risks are identified, determined, evaluated and managed by regular review of operating conditions, and by the maintenance of a risk register, which is reviewed at least annually by the Finance and Publications Committee. The major risks to which the Society is exposed relate to market conditions surrounding its investment portfolio, data loss relating to its financial and administrative records, and the loss of the officers without adequate provision being made for their replacement and the transfer of knowledge. In the trustees' opinion, reasonable steps have been taken to reduce exposure to these risks.

LINCOLN RECORD SOCIETY
TRUSTEES REPORT
FOR THE YEAR ENDED 31 JULY 2019

Data Protection: In May 2018 the General Data Protection Regulation (GDPR) came into force. This regulates the processing of personal data by organisations. In order to ensure the Society's compliance the officers have drawn up a Data Protection and Information Security Policy. This sets out the personal data the Society collects and the mechanisms by which it seeks to process further, manage (including destruction) and store that data, in order to comply with this legislation and fulfil the contractual agreement between Society and member with regard to the benefits of the subscription. It also outlines procedures for review and revision in line with future legislation. Full details of the policy are available on our website.

Objectives and Activities

The Society's objects are noted above.

Activities are established by the trustees to meet and accord with the Society's charitable objectives. In addition to the publication of historical documents relating to the diocese and ancient county of Lincolnshire, the Society also makes grants for research and other purposes which, in the opinion of the trustees, will further the Society's objectives. The Society also organises events for its members and the general public which help to achieve its objectives. It also actively communicates with its members via social media and email as well as print publications.

Public Benefit: The Trustees having regard to the guidance issued by the Charity Commission in deciding what activities the Society should undertake, the Society makes its volumes freely available to the general public by appointment with Lincoln Cathedral Library where two sets of its publications are held. The Society's volumes are also stocked by many public libraries and archives, and are available for sale to non-members on payment of the cover price in force for the time being. The Society's website and Facebook page are available to all Internet users, and contain information about its work, publications, grant-making programme, linked organisations, and events open to the general public.

Volunteers: The Society's trustees are all volunteers, and it has not yet needed any other volunteers who are not trustees. It is estimated that the trustees contribute some 1000 – 1500 hours per annum of their time to the running of the Society. The equivalent financial benefit of these hours of professional time may be in the region of £100,000 per annum.

Achievements and Performance

Membership: This year the society welcomed 6 new members and notes the resignation of 21 members. We are sorry to report the deaths of Neville Birch, Michael Hammond, Ken Lidbetter, Enid Tate and Hugh Taylor. At the end of the year the society had 315 members compared with 333 at the end of last year.

New members:

Lee Brooks, Manchester
Luke Brown, Norwich
Roger Brownlow, Kettlethorpe
Sam Marples, Chesterfield
Alec Sutton, Dorset
Heather Umpleby, Lincoln

LINCOLN RECORD SOCIETY
TRUSTEES REPORT
FOR THE YEAR ENDED 31 JULY 2019

Publications: Unforeseen delays affecting Volume 108 have meant that no volume has been published during the current year. The volume, *Petitions from Lincolnshire, c.1200-c.1500* (Gwilym Dodd and Alison McHardy), is now with Boydell and Brewer and it is hoped that it will be distributed to members around the end of 2019. Two other volumes are nearing completion: the third part of *Lincolnshire Parish Clergy*, covering the deanery of Calcewaith (Nicholas Bennett) and a further volume of *The Hall Book of Grantham* (Dr John Manterfield) which will continue the history of the borough from 1662 through to 1704. It is hoped that the publication of these two books will enable the Society to put its publications back on schedule. The General Editor offers his apologies to members for the delay.

A number of other volumes are in preparation, including *Stukeley in Stamford*, an edition of records including the minute books of the Brazen Nose Society for 1736-7 (Diana and Michael Honeybone and John Smith); *The Pelham Survey 1585-1587* (Rod Ambler); an edition of Thomas Sympson's *Adversaria* (David Stocker and Paul Everson); *Spalding Townhusbands' Accounts* (Marion Brassington) and the fourth volume of *The Registers of Henry Burghersh 1320-1342* (Nicholas Bennett). For the Kathleen Major Series, Dr Claire Kennan continues to prepare her edition of the Gild Returns of 1388-89. New proposals considered by the Finance and Publications Committee include a supplementary volume of the *Pelham Survey* (Dr Rod Ambler and Dr Martin Watkinson), comprising wills and inventories of those individuals who appear as tenants in the Surveys. The publication in the Occasional Series of a volume of essays on Lincolnshire folk music and customs, in memory of the late Brian Dawson, has also been agreed. The publication schedule of the Society is dependent upon the commitments of editors and it is not possible therefore to give definite dates for the publication of volumes in active preparation.

Other Activities: Although perhaps not as active a year as the Society would wish, there have still been a number of important activities on which to report.

The Society continues to work on providing digital access for members to its publications; the Finance and Publications Committee has agreed with our publishers Boydell & Brewer and their web host Ipswich Computer Services to secure the platform and to explore various options to create the optimal platform for delivery of searchable text. Editorial work on volume 1 of the long-awaited Data Series, edited by Dr Rob Wheeler, continues and Dr Wheeler is looking for other potential volumes.

Two further editions of the Society's *News Review*, edited by Dr Marianne Wilson, have been published in the year under review. Issue 12 featured a report by Professor Michael Jones of the launch of the *White Book of Southwell*, towards the publication of which the Society provided a grant, a report of the 2018 Aftermath of War conference by Dr Wilson, an introduction by Dr Nicholas Bennett to his *Lincolnshire Parish Clergy III* volume, a report on the launch of the second Occasional Series volume by Dr Richard Olney, and a report from Dr Duncan Wright on new archaeological excavations in Newport, Lincoln. Dr Alison McHardy supplied the introduction. Issue 13 included an introduction by trustee Dr Andrew Walker, an insight into his work as Honorary Treasurer by Ken Hollamby, who also provided an obituary of former Honorary Secretary and long-serving trustee Neville Birch, a research report by Dr Hollie Morgan (University of Lincoln) on medieval fragments and pastedowns, and an article by Nicholas Bennett on James Ward Usher (1845-1921) and Lincoln's Usher Gallery. The *News Review* is distributed to all members and is available on the website.

LINCOLN RECORD SOCIETY
TRUSTEES REPORT
FOR THE YEAR ENDED 31 JULY 2019

The Society's social media profile has gone from strength to strength over the year: our Twitter feed (@LincolnRecSoc) now has 425 followers (an increase of 80 over the year) and allows interactions from interested users worldwide. Our new mailshot service to members, Mailchimp, now has over 200 subscribers and allows the Society to share promptly news of upcoming events organized in and around Lincolnshire.

The Lincoln Record Society Prize for the best MA dissertation in Medieval Studies at the University of Lincoln was awarded to Luke Brown for his dissertation; 'Investigation and Interrogation: questions asked by the late medieval church of the Lincoln Diocese to the laity and their role in creating an "other"'. The award for best MA Dissertation in Historical Studies at the University of Lincoln was awarded to Heather Umpleby for her dissertation; 'The old and the mad: mortality rates at the Lincolnshire Country Lunatic Asylum 1852-1862'. The annual Dulcie Duke award at Bishop Grosseteste University was made to Sam Marples. Winners receive £100 and three years' free membership of the Society.

Grants: A grant of £464 was made to Marjorie Miller, being the balance of an earlier ward towards the cost of the Society for Lincolnshire History and Archaeology's Pinfolds Project. £318 was paid from the grant fund for the restoration of the headstone of Eileen and Kathleen Major in Newport Cemetery.

Legacies: There are no new legacies this year.

Financial Review: Investment income from our portfolio managed by Brewin Dolphin was £15,082 (2018 £14,855). The cost of managing our portfolio was £3,058. As at July 31st the value of the portfolio was £358,840, an increase of £7,570 on last year's figure.

Subscription income was £7,066 compared with £8,207 last year. This reflects the falling membership and late payment of subscriptions.

Book sales were £2,820 (2018 £4,137). This is mainly due to there being no new publications in 2018-2019.

Total expenditure was £11,468 (2018 £35,157). There were no new publications this year. In 2018-2019 we spent £17,909 on three publications.

The result for the year is an improvement on our budget and five-year plan approved by Council in October 2018. At that time we budgeted for a funds balance at the year-end of £486,478. The result at July 31st 2019 was £524,901. This was due to the growth in our investments, no new publications during the year and minimal payments from the £10,000 annual grants budget.

As agreed by Council the Kathleen Major fund has been adjusted in line with inflation. It now stands at £292,630.

Surplus funds are invested in the Charities Official Investment Fund which is managed by the CCLA. The Finance and Publications Committee undertake regular monitoring and review of investments. Investments held by Brewin Dolphin are in a nominee account.

The result for the year is an improvement on our budget and five-year plan approved by Council in October 2017. At that time we budgeted for a funds balance at the year-end of £460,099. The result at July 31st 2018 was £503,832. This was due to the growth in our investments, less book production costs than anticipated, no investment in our website, reduced value of grants awarded and no subsidy for our conferences.

LINCOLN RECORD SOCIETY
TRUSTEES REPORT
FOR THE YEAR ENDED 31 JULY 2019

Reserves Policy: The balance held on the Major Reserve will be held in line with a suitable price index. The remaining funds are available for application and the Trustees have instigated a grant making programme. The Trustees will retain general reserves adequate to fund the average cost of one publication and a certain level of grants to assure the future of the society. The five year plan has been designed with this in mind.

Plans for the future: The Society will host an international conference in September 2019 looking at Lincoln, city, county and diocese in the Wars of the Roses. Speakers of international standing will take part. Plans are under discussion for a conference in September 2020 on Pilgrimages and Journeys.

ON BEHALF OF THE BOARD

.....
Chair of Trustees

Date.....

LINCOLN RECORD SOCIETY
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31 JULY 2019

I report on the accounts of the Trust for the year ended 31 July 2019 which are set out on pages 9 to 15.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

I report in respect of my examination of the accounts carried out under section 145 of the Act in carrying out my examination I have followed all applicable Directions given by the Charities Commission under section 145(5)(b) of the Act.

Independent Examiner's

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of account set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

J O'Hern FCA
Wright Vigar Limited
Chartered Accountants
15 Newland
Lincoln
LN1 1XG

..... 2019

LINCOLN RECORD SOCIETY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 JULY 2019

	Notes	General Funds £	Major Fund £	TOTAL 2019 £	TOTAL 2018 £
INCOME AND ENDOWMENTS FROM					
Other trading activities					
Subscriptions		7,066	-	7,066	8,207
Charitable activities					
Book Sales		2,820	-	2,820	4,137
Income from investments					
Investment income	2	15,082	-	15,082	14,854
TOTAL INCOME AND ENDOWMENTS		<u>24,968</u>	<u>-</u>	<u>24,968</u>	<u>27,198</u>
EXPENDITURE ON					
Expenditure on raising funds					
Investment management fees		3,058	-	3,058	3,091
Expenditure on charitable activities					
Cost of selling books	3	896	-	896	966
Book production costs	3	162	-	162	19,328
Grants made	3	1,082	-	1,082	2,250
Support costs	3	4,984	-	4,984	7,797
Other activities	3	1,286	-	1,286	1,726
TOTAL EXPENDITURE		<u>11,468</u>	<u>-</u>	<u>11,468</u>	<u>35,158</u>
Net gains/(losses) on investments					
Gains/Losses on investment assets		7,570	-	7,570	8,806
NET INCOME/(EXPENDITURE)		21,070	-	21,070	846
Transfer from General Funds		(8,502)	8,502	-	-
NET MOVEMENT IN FUNDS		<u>12,568</u>	<u>8,502</u>	<u>21,070</u>	<u>846</u>
Fund balances brought forward		219,703	284,128	503,831	502,985
Fund balances carried forward		<u>232,271</u>	<u>292,630</u>	<u>524,901</u>	<u>503,831</u>

All amounts relate to continuing operations.

LINCOLN RECORD SOCIETY
BALANCE SHEET
FOR THE YEAR ENDED 31 JULY 2019

		2019		2018	
	Notes	£	£	£	£
FIXED ASSETS					
Intangible fixed assets	6		-		1,167
Investments: Brewin Dolphin	7		358,840		351,270
			358,840		352,437
CURRENT ASSETS					
Debtors	8	1,364		2,327	
Current asset investments: COIF Account		144,835		143,981	
Cash at bank and in hand		23,537		9,983	
			169,736		156,291
CREDITORS					
Amounts falling due within one year	9	3,675		4,897	
NET CURRENT ASSETS			166,061		151,394
TOTAL ASSETS LESS CURRENT LIABILITIES			524,901		503,831
CREDITORS					
Amounts falling due after more than one year	9		-		-
NET ASSETS			524,901		503,831
FUNDS					
Designated Funds: Major Reserve	10		292,630		284,128
General Funds	10		232,271		219,703
TOTAL FUNDS			524,901		503,831

Approved by the Trustees and signed on their behalf on

.....
Chair of Trustees

.....
Trustee

LINCOLN RECORD SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2019

1 ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material to the charity's affairs.

a Basis of accounting

Lincoln Record Society is an unincorporated Charity. The address of the principal office is given in the Charity information page on page 1 of these financial statements. The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102)(as amended by update bulletin 1) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland . The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value.

b Legacies

Legacies are recognised when the sum to which the charity is entitled is known, the receipt is probable and entitlement has passed to the charity.

c Subscriptions

Subscriptions are recognised in the period to which they relate.

d Investment income

Interest on deposits is accounted for in the period when it was earned.

e Expenditure

Expenditure is included in the year to which it relates rather than the year in which it is paid. Expenditure includes irrecoverable VAT. Support costs are those costs incurred in running the charity's activities and the strategic overall management of the charity. Expenditure has been presented in line with the alternative method.

f Fixed assets and depreciation

Fixed assets are included at cost less depreciation. There is no formal capitalisation limit. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Website	over 3 years
Facebook Project	over 3 years
Digitisation Project	over 5 years

g Investments

Investments are stated at fair value at the balance sheet date. The Statement of Financial Activities includes the net gains and losses on revaluations and disposals throughout the year.

h Stock of books

Book publication costs are written off as incurred. Stock is not valued in the accounts.

i Funds

Designated funds have been identified by the trustees and set aside for a specific purpose as described in the trustees report. General funds are those funds which are available to the trustees to apply for the general purpose of the charity.

LINCOLN RECORD SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2019

	General Funds £	Designated Fund £	TOTAL 2019 £	TOTAL 2018 £
Notes				
2 INVESTMENT INCOME				
Bank interest on monies held by the charity	860	-	860	430
Investment income	14,222	-	14,222	14,424
	15,082	-	15,082	14,854
3 CHARITABLE ACTIVITIES				
Cost of selling books				
Storage charges	830	-	830	838
Other costs	66	-	66	128
	896	-	896	966
Book production costs				
Printing	162	-	162	17,709
Shipping	-	-	-	1,619
	162	-	162	19,328
Support costs				
Computer and website	1,167	-	1,167	3,623
Administration	1,288	-	1,288	1,497
Governance costs	2,529	-	2,529	2,677
	4,984	-	4,984	7,797
Other activities				
Conference costs	-	-	-	(120)
Book launch	-	-	-	560
News Review	1,286	-	1,286	1,286
	1,286	-	1,286	1,726
Grants				
<u>Grants to Institutions</u>				
Shaun Tyas	-	-	-	500
Kathleen Major memorial restoration	318	-	318	-
Pinfolds Project	464	-	464	-
Lincoln Book Festival	-	-	-	250
Canterbury & York Society	-	-	-	1,200
<u>Grants to Individuals</u>				
University of Lincoln Student Awards	200	-	200	100
Bishop Grosseteste Student Award	100	-	100	100
	1,082	-	1,082	2,250

LINCOLN RECORD SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2019

		General Funds £	Designated Fund £	TOTAL 2019 £	TOTAL 2018 £
	Notes				
4	GOVERNANCE COSTS				
	Meetings & Board Development	1,039	-	1,039	1,245
	Annual Report	794		794	802
	Independent Examination	696	-	696	630
		2,529	-	2,529	2,677
5	TRUSTEES' REMUNERATION				
	The Trustees were not entitled to and did not receive any remuneration during the year. Expenses such as stationery and travel costs were reimbursed to 2 Trustees during 2019 (2- 2018) totalling £427 (£584 - 2018).				
6	INTANGIBLE FIXED ASSETS				TOTAL £
	Cost				
	at 1 August 2018				58,727
	Additions				-
	Disposals				-
	at 31 July 2019				58,727
	Depreciation				
	at 1 August 2018				57,560
	Charge for the year				1,167
	Eliminated on disposals				-
	at 31 July 2019				58,727
	Net Book Value				
	at 31 July 2019				-
	at 31 July 2018				1,167

LINCOLN RECORD SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2019

7	INVESTMENTS		Brewin Dolphin £
	Market Value		
	at 1 August 2018		351,270
	Additions		63,645
	Disposals		(33,578)
	Reevaluation		(22,497)
	At 31 July 2019		358,840
	UK Listed Investments		242,135
	Non-UK Listed Investments		114,196
	Cash		2,509
			358,840
		2019	2018
		£	£
8	DEBTORS		
	Book Sales	764	2,327
	Conference ticket sales	600	-
		1,364	2,327
9	CREDITORS		
	Amounts falling due within one year		
	Accruals	1,345	1,090
	Grants payable	-	1,450
	Life memberships	1,780	1,780
	Deferred income	550	577
		3,675	4,897
10	DEFERRED INCOME		
	Deferred income comprises of subscriptions received in advance.		£
	Market Value		
	Balance as at 1 August 2018		577
	Amount released to incoming resources		(577)
	Amount deferred in the year		550
	Balance as at 31 July 2019		550

LINCOLN RECORD SOCIETY
 NOTES TO THE FINANCIAL STATEMENTS
 FOR THE YEAR ENDED 31 JULY 2019

11 FUNDS

Major Reserve

The nature of the Designated Reserve is discussed in the Trustees' Report. Movements on the Major Reserve in the year are shown in the Statement of Financial Activities.

At the year end, the assets of the Major Reserve were held within the Brewin Dolphin Investment Portfolio.

Transfers

The transfer of funds from General Funds to Designated Funds represents the adjustment of the Major Fund to reflect augmented income derived from 50% of the initial capital sum received from Kathleen Major.

Movement in Funds

	At 1.8.18 £	Net movement in funds £	Transfers £	At 31.7.19 £
Unrestricted funds				
General fund	219,703	21,070	(8,502)	232,271
General fund: Major reserve	284,128	-	8,502	292,630
	<u>503,831</u>	<u>21,070</u>	<u>-</u>	<u>524,901</u>

Comparatives for movement in Funds

	At 1.8.17 £	Net movement in funds £	Transfers £	At 31.7.18 £
Unrestricted funds				
General fund	227,006	846	(8,149)	219,703
General fund: Major reserve	275,979		8,149	284,128
	<u>502,985</u>	<u>846</u>	<u>-</u>	<u>503,831</u>

12 RELATED PARTIES

During the year there has been no transactions with related parties.

LIST OF PUBLICATIONS

1. Lincolnshire Church Notes, made by Gervase Holles, 1634-1642 (facsimile edition 2010)
2. Lincoln Episcopal Records, *temp.* Bishop Cooper, 1571-1584 (o/p).
3. The Rolls of Hugh of Wells, Bishop of Lincoln, 1209-1235, Volume I (o/p).
4. Speculum of the Diocese of Lincoln, 1705-1723: Archdeaconries of Lincoln and Stow (o/p).
5. Abstracts of Lincoln Wills, Volume I (1271-1526) (o/p).
6. The Rolls of Hugh of Wells, Bishop of Lincoln, 1209-1235, Volume II (o/p).
7. Visitations of Religious Houses in the Diocese of Lincoln, Volume I (1420-1436) (o/p).
8. Heraldic Visitation of the County of Lincoln, 1666 (o/p).
9. The Rolls of Hugh of Wells, Bishop of Lincoln, 1209-1235, Volume III (o/p).
10. Abstracts of Lincoln Wills, Volume II (1505-1530) (o/p).
11. The Rolls of Robert Grosseteste and Henry Lexington, Bishops of Lincoln, 1235-1259 (o/p).
12. Chapter Acts of Lincoln Cathedral, Volume I (1520-1536) (o/p).
13. Chapter Acts of Lincoln Cathedral, Volume II (1536-1547) (o/p).
14. Visitations of Religious Houses in the Diocese of Lincoln, Volume II (1436-1449) (o/p).
15. Chapter Acts of Lincoln Cathedral, Volume III (1547-1559) (o/p).
16. Calendars of Administrations in the Consistory Court of Lincoln, 1540-1659 (o/p).
17. Final Concords of the County of Lincoln, *temp.* Henry II-Henry III (o/p).
18. Transcripts of Charters relating to Gilbertine Houses (o/p).
19. The Lincolnshire Domesday and the Lindsey Survey - pb reprint
20. The Rolls of Richard Gravesend, Bishop of Lincoln, 1258-1279 (o/p).
21. Visitations of Religious Houses in the Diocese of Lincoln, Volume III (1436-1449) (o/p).
22. The Earliest Lincolnshire Assize Rolls, 1202-1209 (o/p).
23. The State of the Church in the Reigns of Elizabeth and James I, as illustrated by documents relating to the Diocese of Lincoln (o/p).
24. Abstracts of Lincoln Wills, Volume III (1530-1532) (o/p).
25. Kesteven Quarter Sessions Minutes, 1674-1695, Volume I (o/p).
26. Kesteven Quarter Sessions Minutes, 1674-1695, Volume II
27. *The Registrum Antiquissimum*, being a collection of charters of the Cathedral Church of Lincoln from the 11th to the 13th centuries, Volume I pb reprint
28. *Registrum Antiquissimum*, Volume II pb reprint
29. *Registrum Antiquissimum*, Volume III
30. Records of Some Sessions of the Peace in Lincolnshire, 1360-1375
31. Lincolnshire Church Notes made by William John Monson, 1828-1840 - pb reprint
32. *Registrum Antiquissimum*, Volume IV
33. Visitations in the Diocese of Lincoln, 1517-1531, Volume I (o/p).
34. *Registrum Antiquissimum*, Volume V.
35. Visitations in the Diocese of Lincoln, 1517-1531, Volume I
36. A Lincolnshire Assize Roll for 1298
37. Visitations in the Diocese of Lincoln, 1517-1531, Volume III
38. Minute Book of the Gainsborough Monthly Meeting of the Society of Friends, Volume I (1669-1689)
39. The Rolls and Register of Bishop Oliver Sutton, 1280-1299, Volume I
40. Minute Book of the Gainsborough Monthly Meeting of the Society of Friends, Volume II (1689-1709).
41. *Registrum Antiquissimum*, Volume VI.
42. Facsimiles of charters in *Registrum Antiquissimum* (Volumes V and VI)
43. The Rolls and Register of Bishop Oliver Sutton, 1280-1299, Volume I
44. Minute Book of the Gainsborough Monthly Meeting of the Society of Friends, Vol. III (1709-1719)
45. Letters and Papers of the Banks Family of Revesby Abbey, 1704-1760
46. *Registrum Antiquissimum*, Volume VII
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50. The Port Books of Boston, 1601-1640 (o/p).
51. *Registrum Antiquissimum*, Volume VIII
52. The Rolls and Register of Bishop Oliver Sutton, 1280-1299, Volume IV
53. The State of the Ex-Religious in the Diocese of Lincoln in the Reign of Mary (o/p).
54. The Records of the Commissioners of Sewers in the Parts of Holland, 1547-1603, Volume I
55. Tattershall Castle Building Accounts, 1434-1446 - pb reprint

LIST OF PUBLICATIONS

56. Some Sessions of the Peace in Lincolnshire, 1381-1396, Volume II
57. The Register of Bishop Philip Repingdon, 1405-1419, Volume I
58. The Register of Bishop Philip Repingdon, 1405-1419, Volume II
59. Letters of the Cholmeleys at Wainfleet, 1813-1853 (o/p).
60. The Rolls and Register of Bishop Oliver Sutton, 1280-1299, Volume V - pb reprint
61. An Episcopal Court Book for the Diocese of Lincoln, 1514-1520 (o/p).
62. *Registrum Antiquissimum*, Volume IX - pb reprint
63. The Records of the Commissioners of Sewers in the Parts of Holland, 1547-1603, Volume II
64. The Rolls and Register of Bishop Oliver Sutton, 1280-1299, Volume VI - pb reprint
65. Some Sessions of the Peace in the City of Lincoln, 1351-54, and the Borough of Stamford, 1351 (o/p).
66. Letters of John Wallace of Harpswell to Madam Whichcot, 1721-1727; Correspondence of John Fardell, Deputy Registrar, 1802-1805
67. *Registrum Antiquissimum*, Volume X
68. Facsimiles of Charters in *Registrum Antiquissimum* (Volumes VIII, IX and X)
69. The Rolls and Register of Bishop Oliver Sutton, 1280-1299, Volume VII - pb reprint
70. Letters and Papers Relating to the Trent, Ancholme and Grimsby Railway, 1860-1862 - pb reprint
71. The Records of the Commissioners of Sewers in the Parts of Holland, 1547-1603, Volume III
72. Lincolnshire Returns of the Census of Religious Worship, 1851
73. The Minute Book of the Spalding Gentlemen's Society, 1732
74. The Register of Bishop Philip Repingdon, 1405-1419, Volume III
75. Stow Church Restored, 1846-1866
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